

**MINUTES**  
**December 21, 2011**  
**MONROE COUNTY BOARD OF COMMISSIONERS**

The Monroe County Board of Commissioners met in a called session on December 21, 2011 at 6:01 pm with the following present: Chairman James Vaughn, Vice-Chairman Larry Evans, Commissioner Jim Ham, Commissioner Patsy Miller, Commissioner Joe Proctor, Deputy Clerk Kim Romine and County Clerk/Administrator Anita Buice.

**2014 SPLOST**

Commissioner Evans made a motion to approve the Call of Election (attached) for the Special Purpose Local Option Sales Tax to start in 2014 and to authorize the Chairman to sign any necessary papers. Motion was seconded by Commissioner Proctor and approved 5-0.

**Proclamation**

Commissioner Ham made a motion to approve a Proclamation (attached) honoring Tess Hammock for her winning recipe at the National 4-H Poultry and Egg Conference. Motion was seconded by Commissioner Miller and approved 5-0.

**EMS Software for Fire Reports**

Commissioner Proctor made a motion to approve the yearly subscription to NFIRSONline to provide the software to submit required fire reports. Motion was seconded by Commissioner Miller and approved 5-0.

**Training Officer**

Chief Norris requested that his part time training officer position be changed to a full time position. After discussion, the Board will revisit the request during budget review.

### **Assistant District Attorney**

The DA's office requested the BOC continue to fund the position of Assistant DA until their fiscal year ends in June. District Attorney Richard Milam stated the position has unburdened the jail system by helping inmates conclude their hearings earlier than in the past. Chairman Vaughn made a motion to approve the request, seconded by Commissioner Proctor. Motion was approved 5-0.

### **Refund Request**

The Board then reviewed a refund request from John Herndon (attached). Mr. Herndon has paid taxes on an incorrect assessed value for three years. Commissioner Ham made a motion to refund Mr. Herndon's overpayment in the amount of \$611.39. Motion was seconded by Commissioner Miller and approved 5-0.

### **Michelle Walker-Alcohol License 4976 High Falls Road**

Commissioner Ham made a motion to approve the application of Michelle Walker, 4976 High Falls Road to sell and serve beer and wine at her restaurant. Motion was seconded by Commissioner Evans. Commissioner Proctor reminded Ms. Walker that if there were problems caused by the consumption of alcohol on the property, that her license would be revoked. Motion passed 4-1 with Commissioner Miller voting against.

### **Kamaluddin Parmar, 5607 Hwy 87**

Commissioner Evans made a motion to approve the Application of Kamaluddin Parmar for the sell of beer and wine at Best Buy, located at 5607 Hwy 87. Motion was seconded by Commissioner Ham and approved 4-1 with Commissioner Miller voting against.

### **Budget Amendments**

Commissioner Ham made a motion to authorize the Finance Officer to approve Budget Amendments that are increasing revenues and expenditures that off set each other. Motion was seconded by Commissioner Miller and approved 5-0.

## **GASB 54**

Commissioner Ham made a motion to authorize the Finance Officer to assign fund balance as required by Governmental Accounting Standards Board Statement 54. Motion was seconded by Commissioner Evans and approved 5-0.

## **Accounts Payable Checks**

Commissioner Proctor made a motion to approve **Accounts Payable** checks # 43150-43288 in the amount of \$270,843.63. Motion was seconded by Commissioner Evans and approved 4-0.

## **Payroll/Status Change Reports**

Commissioner Evans made a motion to approve the attached Payroll/Status Change Reports, seconded by Commissioner Miller and approved 5-0.

## **Minutes**

Commissioner Proctor made a motion to waive the reading and approve the **Minutes of December 6<sup>th</sup>**, and with any changes to come before the Board within 30 days. Motion was seconded by Commissioner Ham and approved 5-0.

## **Concession Stand at Recreation Department**

Commissioner Ham made a motion to approve the installation of an air conditioning unit for the new concession stand at the Recreation Department. Motion was seconded by Commissioner Miller and approved 5-0.

## **Auditing Firm**

Commissioner Evans made a motion to continue with Mauldin and Jenkins to perform the annual audit of County finances FY 2011 and FY2012. Motion was seconded by Commissioner Miller and approved 5-0.

## **Commission Redistricting Maps**

Due to changes in county demographics, Commissioner Evans made a motion to initiate the process to redistrict the Commission lines, approve the maps as presented (attached) and to authorize the Chairman to sign any necessary documents. Motion was seconded by Commissioner Proctor and approved 5-0.

**Forsyth/Monroe County Library Board**

Ralph Bass, speaking on behalf of the Library Board, said they were grateful for inclusion on the next SPLOST but the amount is not enough for the upgrades needed to the facility.

**Office Space for District Attorney**

DA Richard Milam brought to the Board's attention the need for office space for his personnel.

At 11:10 am, the Board adjourned on motion by Commissioner Evans, seconded by Commissioner Ham and approved 5-0.